

# Windows Vista New Features

<b>Audience</b>	This course is intended for people who are familiar with earlier versions of Windows and want to develop an understanding of the differences between these applications and Windows Vista. Students should already have Windows experience.
<b>Description</b>	This course teaches those features and functions of Windows Vista that were not present in Windows XP. Students will learn how to work with the Sidebar, control gadgets, perform content searches, and browse the Web with Internet Explorer 7.
<b>Objectives</b>	Upon successful completion of the class, students should be able to: <ul style="list-style-type: none"><li>■ Log on to Windows Vista and navigate the operating system's basic interface controls</li><li>■ Access their personal folders, public folder, search for documents, and access and create virtual folders</li><li>■ Browse the World Wide Web using Internet Explorer 7, access multimedia content, and protect their privacy on the Internet</li><li>■ Collaborate with co-workers and friends through Windows Vista tools, and create and share Windows calendars</li></ul>
<b>Length</b>	.5 days

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## **I. Windows Vista Environment**

- A. The Windows Vista desktop
- B. The taskbar and Start menu
- C. Sidebar

## **II. Content Organization**

- A. Personal folders and subfolders
- B. Content searches

## **III. Internet Explorer**

- A. Web browsing
- B. Security
- C. Multimedia content

## **IV. Collaboration Tools**

- A. Windows Meeting Space
- B. Windows Calendar



